

## Human Resources Department Job Vacancy Announcement

**Job Title:** English Literature Teacher

**Grade Levels:** MYP/DP

**Reports to:** English Subject Group Leader/ Languages Coordinator/ MYP Coordinator / DP Coordinator

**Job Status:** Full Time Job

### Job Purpose

As an MYP and DP English Language and Literature Teacher should be able to inspire and educate students within the International Baccalaureate (IB) Middle Years Programme (MYP), Diploma Programme (DP). The teacher must have a strong background and knowledge in English language and literature, a deep understanding of the IB curriculum, experience in teaching the Brevet curriculum and the ability to foster critical thinking and creativity to provide a rigorous and holistic education to students. The teacher should also be able to work within the framework of the school's mission, vision, core values and culture.

### Responsibilities:

- Deliver engaging and comprehensive English Language and Literature instruction to MYP and DP students, ensuring alignment with the IB curriculum objectives and standards
- Design and implement inquiry-based lesson plans that promote critical thinking, communication, and analytical skills
- Foster a love for literature, introducing students to a range of literary works and encouraging them to explore different genres, themes, and perspectives
- Develop and administer formative and summative assessments to evaluate student learning and provide timely and constructive feedback
- Collaborate with the MYP and DP coordinators and Language Coordinator to ensure the successful completion of internal and external assessments, including the Extended Essay and Individual Oral Exam
- Create a supportive and inclusive classroom environment that encourages student engagement, participation, and respect for diverse perspectives
- Differentiate instruction to meet the diverse needs of students, providing additional support or extension activities as required
- Collaborate with colleagues within the English department and across disciplines to promote interdisciplinary connections and enhance the learning experience for students
- Keep up with developments in English Language and Literature education, incorporating best practices and instructional strategies into teaching



### Qualifications

- **Degree:** A bachelor's or master's degree in English Literature, Teaching Diploma
- **Years of experience:** From **2** to **5** in Middle Years Classes and Secondary Classes
- **Languages:** English- Arabic

### Preferred Qualifications:

- Knowledge in experience in teaching the Lebanese program- Cycle 3 (Including Brevet requirements)
- Knowledge of Classical and Contemporary English and World Literature, English Language Acquisition and Academic Research skills
- Experience teaching English Language and Literature within the IB MYP and DP programmes is highly desirable
- Strong knowledge and understanding of the IB curriculum, assessment practices, and pedagogical approaches
- Excellent communication and interpersonal skills to engage students, collaborate with colleagues, and establish positive relationships with parents
- Ability to create a stimulating and inclusive learning environment that fosters student engagement, critical thinking, and effective communication
- Detail-oriented with strong organizational and time management skills to manage multiple tasks and responsibilities
- Commitment to ongoing professional development and staying abreast of current trends and developments in English Language and Literature education

### Requirements

- CV
- Copy of the earned Degree
- Three reference letters

### Job Info

- **Working place:** Al-Hayat International School (HIS)-Aramoun - Lebanon
- **Working days:** Weekdays (from Monday to Friday)
- **Working hours:** From 7:20 AM to 3:35 PM
- **Other benefits:** Transportation Allowance and Social Security